

RISK ASSESSMENT For Melksham Music and Drama, Rachel Fowler Centre performances.							
2024/2025							
Hazards	Who could be harmed and how?	Existing control measures	Current risk rating (consider likelihood and severity)	Are extra controls needed?	Completion date for actions required	Person responsible	New risk rating (additional controls in place)
General public Covid-19 People not adhering to the social distancing rules if advised by English law and Gov.org	Members of Melksham Music and Drama and general public	Face masks and social distancing if applicable at the time of event	L	All government guidelines will be followed if applicable	All shows	Members of Melksham Music and Drama and General public	L
Biological Danger of infection from micro-organisms e.g. Legionella, Weil's disease.	Members of Melksham Music and Drama and general public	General H&S guidelines followed	L	All government guidelines will be followed if applicable Nominated individuals will	AS ABOVE	Members of Melksham Music and Drama	L

HEALTH & SAFETY ADVISER

				be in attendance to direct public.			
Fire & explosion Build-up of dangerous explosive atmospheres e.g. from solvent vapours, hot work such as cutting, burning, welding and grinding, safe storage of combustible material, avoiding sources of ignition, in-event-of-fire procedure.	Members of Melksham Music and Drama and general public	All equipment is checked prior to the events H&S adhered to during scene building. Overseen by responsible club member.	L	If a fire does break out the fire assembly point will be as directed by signs displayed in the building and nominated fire marshals	As above	Fire policy is available to all members Hereward Newton Edwards and named members of the Committee	L
Thermal Burning on hot surfaces, heat stress, cold conditions.	Members of Melksham Music and Drama and general public	General understanding of wearing suitable clothing in the current weather conditions	L	No further action required	As above	Members of Melksham Music and Drama and General public	L

HEALTH & SAFETY ADVISER

<p>Physical Noise, vibration, radiation, laser beams, scene building and erection, backstage activities.</p>	Members of Melksham Music and Drama and general public	All equipment used and assessed for suitability and safety prior to rehearsals, scene building and performances	L	If strobe lighting or pyrotechnics are being used in a performance notices will be posted to advise attending audience	As above	Members of Melksham Music and Drama and general public	L
<p>General weather environment Weather, cold, wet, draughts, ventilation and lighting in the workplace. Falls on the level and from height.</p>	Members of Melksham Music and Drama and general public	All equipment used and assessed for suitability and safety prior to rehearsals and performances	L	All members of the Committee who are participating will be responsible. Members given clear instructions and training,	As above	Members of Melksham Music and Drama and general public	L

HEALTH & SAFETY ADVISER

				where necessary, on the safe use of equipment.			
Lifting/handling Moving heavy loads, awkward postures and stances.	Members of Melksham Music and Drama and general public	All equipment is checked prior to the event H&S adhered to during scene building and performances. Overseen by responsible club member	M	No further action required	As above	Members of Melksham Music and Drama and general public	L
First aid provision	Members of Melksham Music and Drama and general public	“Appointed person”- no first aid training is required as they are only	L	All government guidelines will be followed if applicable. The name of	All shows	Members of Melksham Music and Drama and General public	L

**HEALTH &
SAFETY ADVISER**

		responsible for looking after the equipment, and facilities and calling the emergency services.		the appointed person will be communicated to all members and audiences.			
Date for review of assessment:	July 2026						
Assessor's signature:	Donna Ruderman			Assessment approved by:	Amy Fletcher		